

CONFIDENTIAL

Director of Personnel

27 MAR 1956

Director of Security

"Summer-Only" Employment of Dependents
of Agency Personnel

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1. Reference is made to our memorandum dated 8 February 1956 concerning the continuance of the "summer-only" program.

2. Investigations are now underway on the applicants submitted by your office in connection with this program.

3. Upon completion of the required investigative work, Secret clearances will be issued for this summertime employment. When the dependents enter on duty, they will be given a special security briefing by the Office of Security and will be issued limited building passes which will restrict their movements to the general area of their employment. Summertime employees will have access only to classified information up to and including Secret.

4. In view of the restrictions being placed upon these dependents, it is requested that your office take the necessary steps to notify the employing branches or divisions concerned that it is their responsibility to establish adequate supervision and control over these employees in order to insure the enforcement of these restrictions. As noted in the referenced memorandum, this office will brief the RI officials in more detail.

5. In view of the fact that this group of employees is in the main very young, there is some degree of security concerned. In order to overcome this to a large extent and in order to prevent these employees from becoming involved in matters which could be a source of embarrassment to the Agency, it is requested that offices to whom they are assigned be required to nominate an individual who will assume responsibility for them during their period of summer employment. It is felt that such an individual could do much to be of assistance to both the employee concerned and the Agency.

STMS

Sheffield Edwards

OS/WMK:hp (26 March 1956)

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